



RESOLUTION FORM

**From: Department Headquarters, The American Legion for the
One-Hundred and Sixth Department Convention, Columbia, SC
May 16,17,18, 2025**

The Department adjutant shall maintain a convention register of all resolutions received, assigned, and processed which shall identify each resolution by number, indicating the committee to which the resolution was referred and the originating source.

In Post submitting resolutions, the following points **must** be carefully observed:

- a. A resolution shall deal with only one subject. Do not attempt to deal with more than one subject in the RESOLVING clauses.
- b. All local RESOLVING clauses are to be omitted, substituting therein a clause resolving Department action, i.e. the resolution as submitted should be worded for the Department Convention as follows:

RESOLVED, By The American Legion in Department Convention assembled in Columbia, SC, May 16,17,18th, 2025 That —

If the resolving clause is not stated as above (using convention business session dates) it necessitates the post having to re-write the resolution to show the proper resolving clause.

- c. Each resolution is to be worded in full, including all WHEREAS clauses as well as the RESOLVING clauses.

d. Each resolution is to be signed in black ink and the originating source clearly typewritten or indicated, unless it is submitted as a computer file. Then the originating source is to be placed in the footer of the form

e. Formatting for resolutions can be found on page 120 of the 2024 American Legions Officers Guide and Manual of Ceremonies

Submitted and ratified by AMERICAN LEGION POST# _____ Page ____ of ____

(circle) Adjutant or Commander Signature _____ Date _____

print : _____ Date _____ Intend to go to National? _____ Department? _____



**DEPARTMENT OF SOUTH CAROLINA
 2024-2025 OFFICAL CONVENTION RESOLUTION FORM
 RETURN TO DEPARTMENT HEADQUARTERS BY FEBRUARY 6, 2025**

DEPARTMENT USE / Const. and BYLAWS /RESOLUTION COMMITTEE USE:

APPROVED _____ APPROVED WITH AMENDMENT _____ Rejected _____ CONSOLIDATED with _____ REFERRED TO ANOTHER
 COMMITTEE _____ RECEIVED AND RECORDED _____ CHAIRMAN SIGNATURE _____ Date _____

DEC APPROVAL (IF NESSESARY) _____

Ratified at the Convention: YES _____ NO _____ Department Adjutant signature _____